

Documents used for registration in Meeting Attendance

Registration

- Shareholders or the authorized can register and submit documents or evidences for check at the meeting place before it starts from 12.30 hrs. on 11 April 2018

- To facilitate registration, shareholders or the authorized who will attend the meeting should bring the registration form and power of attorney

Attendance by himself

- Show ID card or Official Identification card or passport (in case of foreign shareholder) for registration. In case of name or surname change, there must be certification of such changes

Proxy

- Shareholders who desire to authorize a person shall give a proxy to only a person to attend the meeting and vote according to attached power of attorney.

- For convenience, please submit the power of attorney and documents or evidences to the company before the meeting date at least 1 day and completely fill out information and sign. If there is revision or marks on messages, the proxy shall sign an authorized name.

Documents used for proxy

1. **In case the principal is natural person**, the principal shall submit following documents

- Power of attorney signed by the principal
- Copy of ID Card or copy of official identification card or copy of passport (in case of foreign principal) of the principal with signature for verification.

- The proxy shall show ID card or official identification card or passport (in case of foreign proxy) for registration

2. **In case the principal is juristic person**, the principal shall submit following documents

- Power of attorney signed by the authorized with juristic obligation according to certificate of juristic person issued by Ministry of Commerce or relevant institute within 6 months with seal of the corporate (if any)

- In case the principal is juristic person registering in Thailand, please attach copy of certificate of juristic person issued by Ministry of Commerce or relevant within 6 months with verification by the authorized with juristic obligation along with seal of corporate (if any)

- In case the principal is juristic person registering in foreign countries, attach copy of certificate of juristic person issued by government institutes with authority in the nation in which the corporate is located, such certificate shall be certified by Rotary Public or authorized government institute within 6 months.

- For foreign corporate, any documents that do not have manuscript in English, they shall be translated in English and attached together; the authorized to sign with obligations to such corporate shall sign and verify correctness of translation.

- The proxy shall show id card or official id card or passport (in case the proxy is foreign) for registration.

3. In case of foreign proxy and appoint the Custodian in Thailand are need, the proxy shall download the proxy letter Form C. at the company's website: www.qualitechplc.com while the proxy is required to send documents as follows.

- Power of attorney from shareholders that are foreign investors assigning the custodian as the authorized to sign in power of attorney

- Confirmation letter that the signor in power of attorney is authorized to run business of custodian

- Above documents that do not have English manuscript shall be attached with English version and people that refer such document or those who are authorized by such people sign and verify translation.

- The proxy shall how ID Card, Official ID Card or passport (in case of foreign proxy) for registration.